

AGENDA

COMMITTEE ON HUMAN RESOURCES/INSURANCE

February 6, 2006
Aldermen Gatsas, Shea,
Garrity, Pinard, Duval

6:15 PM
NH Primary Room
City Hall (3rd Floor)

1. Chairman Gatsas calls the meeting to order.
2. The Clerk calls the roll.
3. Chairman Gatsas advises that the first purpose of the meeting is organizational in nature, and requests the Clerk to provide a brief overview regarding typical issues addressed by the Committee.
4. Communication from Virginia Lamberton, Human Resources Director, on behalf of Fred Ruscsek, requesting reorganization of the management structure of the Health Department, the reclassification of two positions, the establishment of one full-time position and one part-time position.
Gentlemen, what is your pleasure?
5. Communication from Virginia Lamberton, Human Resources Director, recommending updates for class specifications in the Planning and Community Development Department as enclosed herein.
Gentlemen, what is your pleasure?
6. Communication from Virginia Lamberton, Human Resources Director, recommending updates for class specifications in the Water Works Department as enclosed herein.
Gentlemen, what is your pleasure?
7. Communication from Leo Bernier, City Clerk, seeking recommendation to the full Board that the position of City Clerk be established at a Salary Grade 27, effective December 6, 2005.
(Note: informational packet submitted by Christine Martinsen dated 02/01/2006 enclosed.)
Gentlemen, what is your pleasure?

TABLED ITEMS

A motion is in order to remove any of the following items from the table for discussion.

8. Communication from Joan Porter, Tax Collector, relating to part-time employees.
(Originally tabled 12/07/2004. Retabled 01/04/2005 pending a report on the fiscal impact from Human Resources.)
9. Communication from Virginia Lamberton, Human Resources Director, recommending the City Hall Custodian position be reclassified to a new class specification to be called Building and Facilities Maintenance Coordinator from salary grade 8 to 13.
(Tabled 11/15/2005)
10. Communication from Virginia Lamberton, Human Resources Director, requesting the establishment of a new class specification Painter, salary grade 13, and the establishment of two painter positions.
(Tabled 11/15/2005)
11. Communication from Virginia Lamberton, Human Resources Director, requesting to apply ordinance 33.079 (J) Vacations to Paul Borek, Economic Development Director and for Ms. Lamberton as well.
(Tabled 11/15/2005. Please note that an amending ordinance deleting Section 33.079 (J) relating to waivers to the leave accrual formula was enacted on 12/06/2005.)
12. If there is no further business, a motion is in order to adjourn.